



ACI Formulations Limited

ACI Centre, 245 Tejgaon Industrial Area, Dhaka-1208

Notice of the 21st Annual General Meeting

Notice is hereby given that the 21st Annual General Meeting of ACI Formulations Limited will be held on Monday, 18 December 2017 at 9:00 am at Officers Club, 26 Baily Road, Dhaka to transact the following business:

AGENDA

1. To receive, consider and adopt the Audited Financial Statements for the year ended on 30 June 2017 together with Reports of the Auditors and the Directors thereon.
2. To declare dividend for the year ended 30 June 2017.
3. To elect/re-elect Directors as per terms of the Articles of Association of the Company.
4. To approve the re-appointment of Independent Director, Mr. Kamran T. Rahman.
5. To re-appoint the Managing Director, Ms. Shusmita Anis for a term of 5 years from 30/12/2017 to 29/12/2022.
6. To appoint Auditors for the year 2017-2018 and fix their remuneration.

Dhaka
27 November 2017

By Order of the Board
Sheema Abed Rahman
Company Secretary

Notes

- a. The Shareholders, whose names appeared in the Members/Depository Register as on the Record Date, i.e. 13 November 2017 will be eligible to attend the AGM and receive the dividend.
- b. The Shareholders are requested to submit their written option to receive dividend to the Company's Share Office on or before 14 December 2017. In case of non-receipt of such option within the stipulated time, the dividend will be paid off as deemed appropriate by the Company. The Shareholders are also requested to update their mailing address before the Record Date to get the Annual Report in time.
- c. The Proxy Form, duly completed, must be deposited at the Share Office of the Company at 9 Motijheel Commercial Area, Dhaka-1000 not later than 48 hours before the time fixed for the Meeting.
- d. Admittance to the Meeting venue will be on production of the Attendance Slip and verification of signature of Member (s) and/or Proxy-holder (s).
- e. The Annual Report 2016-2017 is available in Company's website, www.aci-bd.com.

বাংলাদেশ সিকিউরিটিজ অ্যান্ড এক্সচেঞ্জ কমিশনের নির্দেশনা অনুযায়ী আসন্ন বার্ষিক সাধারণ সভায় কোন প্রকার উপহার/খাবার/কোন ধরনের কুপন প্রদানের ব্যবস্থা থাকবে না।